



REGULATION FOR ADMISSION TESTS OF THE UCAM Catholic University of Murcia FOR PEOPLE OVER THE AGE OF 40 AND 45 Course 2019/20

PREAMBLE

The Organic Law 4/2007 on universities, of 12 April, which modifies the Organic Law 6/2001, of 21 December, adds in article 42 that the Government will regulate the procedures of two new admission systems to the university.

The Royal Decree 1892/2008, of 14 November, which regulates the conditions for admission to official university bachelor's degree studies and the university admission procedures, has developed these regulatory provisions, which regulate the two new admission systems. The first one is aimed at people over the age of 40 who can demonstrate a specific working or professional experience and who do not have an academic degree that allows them to be admitted. The second one is for people over the age of 45 who do not have the degree nor the working and professional experience.

Articles 36 and 38.2 of the Royal Decree 1892/2008, of 14 November, respectively establish that the organisation of these admission tests is a responsibility of the universities that offer the studies requested by those who are interested in the framework established by the Education Administrations.

Consequently, to complement the regulation of the mentioned norms, and by using its autonomy, the UCAM Catholic University of Murcia establishes this Regulation to develop the structure and organisation of the admission tests.

OBJECT AND FIELD OF APPLICATION

This regulation, in compliance with articles 36 and 38.2 of the Royal Decree 1892/2008, of 14 of November, which regulates the



university admission tests for people over the age of 40 and 45, has the objective of determining, in the UCAM Catholic University of Murcia, the organisation of the admission tests for people over the age of 40 and 45, by complementing the mentioned regulation.

STRUCTURE OF THE ADMISSION TESTS FOR PEOPLE OVER THE AGE OF 40.

I. REQUISITES.

In compliance with article 36 of the R.D. 1892/2008, of 14 November, candidates with working and professional experience in relation to a teaching, who do not have any academic diploma which allows them to be admitted to the university by other means or who have reached the age of 40 before the first day of October of the first academic year, may be admitted with this method.

II. CALL.

The UCAM Catholic University of Murcia will make a call every year for this admission modality, within the deadlines that allow the candidates to correctly attend the admission procedures. The person concerned shall address the corresponding request to the University Chancellorship, and the request shall refer to specific teachings.

The call must establish the model and the application deadlines. The application shall be accompanied by a sworn statement declaring the fact of not having an academic diploma that allows the admission to the university by other means; it must also include a *curriculum vitae*, in which the candidate delivers in a precise manner, among other aspects, his/her working and professional experience, as well as the supporting documentation necessary to justify it. The applicants that can demonstrate working or professional experience related to more than one university bachelor's degree can present various requests accompanied by the corresponding documentation and they will have to pass different tests for each requested degree.

III. PROCEDURE

A) PHASES.

1. The admission test for people over the age of 40 consists of an assessment phase of the professional accreditation and of a personal interview.
2. The professional and working experience shall be proved through certificates, employment contracts and employment history reports by the corresponding companies and bodies. These documents must include the professional category and the detailed list of the activities carried out.
3. A personal interview for the assessment of the knowledge and competences of the candidate that are necessary to undertake the requested studies with a guarantee of success will take place as well.

B) MARKING.

1. In the assessment phase of the professional and working accreditation, the relatedness of the working and professional experience with the field and with the activities related to the requested studies, the time spent and the level of competences acquired will be considered. The marking will be based on the relational table attached as annex 1 between the professional families of the Royal Decree 1128/2003, of 5 December, and the branches of knowledge established by the Royal Decree 1393/2007, of 29 October, and the levels of competence included in annex 2.
2. The candidates who pass the assessment phase shall make a personal interview in order to assess the adaptation of the knowledge and competences of the candidates to the objectives and competences of the degree.
3. In order to pass the admission test, the professional and working assessment phase and the personal interview must receive a “pass” mark.



IV. CLAIM.

Those who want to access can present before the Chancellorship their claim on the resolution regarding the marks of the tests within three natural days starting from the day after the publication of the marks.

V. ADMISSION.

To be admitted to the teachings for which they have obtained the admission, it will be necessary for the candidates to participate in the admission procedures established by the university, timely and in due form.

VI. FINAL PROVISION

The General Secretariat is responsible for the development, interpretation and resolution of all the issues raised by the procedure.

STRUCTURE OF THE ADMISSION TESTS FOR PEOPLE OVER THE AGE OF 45.

I. REQUISITES.

In compliance with article 37 of the R.D. 1892/2008, of 14 November, candidates with working and professional experience in relation to education, who do not have any academic diploma which allows them to be admitted in the university by other means or who have reached the age of 45 before 1 October of the first academic year, may be admitted with this method.



II. CALL.

The UCAM Catholic University of Murcia will make a call every year for this admission modality, within the deadlines that allow the candidates to attend correctly the admission procedures. The person concerned shall address the corresponding request to the University Chancellorship, and the request shall refer to specific teachings.

The call establishes the model and the application deadlines. The application must be accompanied by a sworn statement declaring the fact of not having and academic qualification that allows the admission to the university by other means.

III. PROCEDURE.

A) PHASES.

1. The admission test for people over the age of 45 consists of an assessment phase of the professional accreditation and of a personal interview.
2. The general phase will consist in two written exercises: a commentary of a text and a Spanish language exercise.
3. The personal interview has a qualifying nature and it must be done to obtain the right to access university studies. The interview aims at evaluating the maturity and suitability of the applicant to continue successfully the university studies in which he/she is interested.

B) MARKING.

1. The mark of the general phase of the admission test will be determined with a mark from one to ten, expressed in two decimal places, rounded off to the nearest hundredth and, in case of equidistant value, to the highest one.



2. Each of the exercises that compose the general phase will receive an independent mark. The global mark of the phase is the average of the marks obtained in each exercise.
3. The general phase shall be considered passed if the applicant obtains a minimum of five points in the final mark, and it will be impossible, in any case, to calculate the average if a minimum amount of four points is not obtained in each exercise.
4. The failing of the test impedes the access to the personal interview, which constitutes the following phase of the procedure.
5. The applicants who have passed the general phase can request a personal interview. The mark will be “pass” or “fail”.
6. In order to pass the admission test, the mark of the professional and working assessment phase and the personal interview must receive a pass mark.

IV. CLAIM.

The applicants can present their claim before the Chancellorship on the resolution regarding the mark of the tests within three natural days starting from the day after the publication of the marks.

V. ADMISSION.

To start the teachings for which they have obtained the admission, it will be necessary for the candidates to participate in the admission procedures established by the university, timely and in due form.



VI. FINAL PROVISION

The General Secretariat is responsible for the development, interpretation and resolution of all the issues raised by the procedure.

(Guadalupe) Murcia, 15 June 2011.
The President of the University
José Luis Mendoza Pérez

ANNEX I

List of professional categories of the Royal Decree 1128/2003, of 5 September, which regulates the National Catalogue of Professional Qualifications, in the Branches of Knowledge established in the Royal Decree 1393/2007, of 29 October, which establishes the order of the official university teachings.

PROFESSIONAL AREA.	BRANCHES OF KNOWLEDGE.
Physical and Sporting Activities	Health Sciences Social and Legal Sciences
Administration and Management	Arts and Humanities Social and Legal Sciences
Agrarian sciences	Sciences Health Sciences Engineering and Architecture
Graphic Arts	Arts and Humanities Social and Legal Sciences Engineering and Architecture
Arts and Crafts	Arts and Humanities Engineering and Architecture
Trade and Marketing	Arts and Humanities Social and Legal Sciences
Building and Civil Engineering	Sciences Engineering and Architecture
Electricity and Electronics	Sciences Engineering and Architecture
Energy and Water	Sciences Engineering and Architecture
Mechanic Fabrication	Sciences Engineering and Architecture
Hotels and Tourism	Arts and Humanities Social and Legal Sciences
Self-Image	Health Sciences Social and Legal Sciences
Image and Sound	Arts and Humanities



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	Sciences Social and Legal Sciences Engineering and Architecture
Food Industry	Sciences Health Sciences Engineering and Architecture
Extractive Industries	Sciences Engineering and Architecture
Information Technology and Communication	Sciences Engineering and Architecture
Installation and Maintenance	Sciences Engineering and Architecture
Wood, Furniture and Cork	Sciences Engineering and Architecture
Maritime – Fishing	Sciences Engineering and Architecture
Chemistry	Sciences Health Sciences Engineering and Architecture
Health	Sciences Health Sciences
Security and Environment	Health Sciences Social and Legal Sciences
Sociocultural and Community Services	Arts and Humanities Health Sciences Social and Legal Sciences
Textile, Clothing and Leather Materials	Sciences Engineering and Architecture
Transportation and Maintenance of Vehicles	Sciences Engineering and Architecture
Glass and Ceramics	Sciences Engineering and Architecture

ANNEX II

Levels of competence.

CONTRIBUTION GROUPS (<i>GRUPOS DE COTIZACIÓN</i> hereinafter G.C.)		
LEVEL 1	LEVEL 2	LEVEL 3
G.C. From 8 to 10	G.C. From 4 to 7	G.C. From 1 to 3
<ul style="list-style-type: none"> - First and second level skilled workers - Third level skilled workers and specialists - Labourers 	<ul style="list-style-type: none"> - Non-qualified assistants - Administrative workers - Subordinates - Administrative assistants 	<ul style="list-style-type: none"> - Managerial staff with no university degree - Administrative heads and workshop managers
NATIONAL QUALIFICATION SYSTEM		
LEVEL 1	LEVEL 2	LEVEL 3
<p>Competence in a small group of relatively simple work activities</p> <p>corresponding to standardised processes</p> <p>with limited theoretical knowledge and practical abilities to apply.</p>	<p>Competence in a group of well-determined professional activities with the ability to use specific tools and techniques that concern mainly an execution work that can be autonomous within the limit of these techniques.</p>	<p>Competence in a group of professional activities that require the mastering of various techniques and can be executed autonomously.</p>